

FACULTY FINAL GRADE REPORT

Please submit this form for each class that you teach in one quarter together with the physical copies of the students' evaluations, such as quizzes, midterm exams, final exams, homework, class paper project, etc.

*You are **REQUIRED** to submit this report no later than Friday of the 12th Week of the Quarter*

**If you are teaching in Master Program (MSOM), please submit to MSOM Program Director (msom@dula.edu)*

**If you are teaching in Doctoral Program (DAOM), please submit to DAOM Coordinator (daomcoordinator@dula.edu)*

Academic Year				Quarter: <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Fall	
Course Number		Course Name			
Program	<input type="checkbox"/> DAOM	<input type="checkbox"/> MSOM English	<input type="checkbox"/> MSOM Korean	<input type="checkbox"/> MSOM Chinese	
Instructor's Name					
Number of Exams Given for the Quarter		Number of Quizzes Given for the Quarter		Number of Class Projects or Other Reports Given for the Quarter	

GRADE DISTRIBUTION

Number of Students with "A" Grade : _____ and % from the total student : _____ %

Number of Students with "A-" Grade : _____ and % from the total student : _____ %

Number of Students with "B+" Grade : _____ and % from the total student : _____ %

Number of Students with "B" Grade : _____ and % from the total student : _____ %

Number of Students with "B-" Grade : _____ and % from the total student : _____ %

Number of Students with "C+" Grade : _____ and % from the total student : _____ %

Number of Students with "C" Grade : _____ and % from the total student : _____ %

Number of Students with "C-" Grade : _____ and % from the total student : _____ %

Number of Students with "P" Grade : _____ and % from the total student : _____ %

Number of Students with "F" Grade : _____ and % from the total student : _____ %

- Student Name : _____ Student ID : _____
- Student Name : _____ Student ID : _____

Number of Students with "FN" Grade : _____ and % from the total student : _____ %

- Student Name : _____ Student ID : _____
- Student Name : _____ Student ID : _____

Please describe the reason in determining grades given above:

Of the 11 week of classes, how many week(s) did you miss the class: _____

Instructor's Signature : _____
Date : _____

For Master Program (MSOM):

The following grade point system is employed at DULA MSOM Program

Grade	Grade Points	Grade Score
A	4.0	94-100
A-	3.75	90-93
B+	3.35	87-89
B	3.0	83-86
B-	2.75	80-82
C+	2.55	77-79
C	2.25	73-76
C-	2.0	70-72
F	0.0 / Fail	<70

P	Pass	
AUD	Audit	
FN	Failure for Non-Attendance	
I	Incomplete	
IP	In Progress	
R	Retake	
W	Withdraw	
WF	Withdraw-Fail	

All required courses must be taken for a letter grade, except for the following, which may be taken pass/fail: Qi Gong, Tai Chi, Tui-na, CNT and Safety Codes, Survey of Clinical Medicine, Clinical Management, Medical Ethics, and CPR/First Aid. Elective courses are also graded as pass/fail. The changing of pass/fail grades may change at any time and may be at the discretion of faculty with prior approval and notification of students.

For more information, please refer to the “Grading Policies” of MSOM Catalog:

<http://www.dula.edu/students/masters/catalog>

For Doctoral Program (DAOM):

The following grade point system is employed at DULA MSOM Program

P	(Pass) Satisfactory completion of all required coursework. A percentage of 75% will be required to receive a Pass
F	(Fail) Unsatisfactory completion of coursework.
W	(Withdraw)
I	(Incomplete)
IP	(In Progress)

For more information, please refer to the “Grading Policies” of DAOM Catalog:

<http://www.dula.edu/students/doctoral/catalog>