DULA Master Syllabus
CO, Level I Internship – Observation and Herbal Practicum

COURSE INFORMATION
Course Number, Title: CO, Level I Internship – Observation and Herbal Practicum
Number of Hours/Units: 200 hours/10 units
Prerequisites: Basic theory of OM I, II, At least two of OM Diagnosis, Introduction to Botany and Herbs, At least two of Herbs, Meridian theory, Acupuncture anatomy I, II, At least two of Anatomy & Physiology, WM terminology, CNT equipment & Safety review, CPR & First Aid
Course Schedule: Monday – Thursday 9am – 10pm
Friday – Saturday 9am – 6pm
Course Instructor (email): Clinic Faculty
Instructor Office Hours: Same as course schedule

COURSE DESCRIPTION
The first level of internship training consists of 200 hours of observation including 80 hours of observation theater, 80 hours of observation rounds, and 40 hours of herbal practicum. Interns are introduced to all aspects of the clinical practice of acupuncture and oriental medicine, observing the formulation of diagnoses and treatments performed by clinical faculty. In observation theater (80 hours), level I interns have opportunities to see how oriental medicine theory and practice are combined. In each shift, scheduled patients are interviewed, diagnosed, and treated by clinic faculty while level I interns observe. Following each patient’s treatment, discussion of the patient’s case is conducted. In observation rounds (80 hours), level I interns have experience in observing clinic faculty in interviewing, diagnosing, and treating patients, as well as assisting clinic faculty in taking and recording a patient’s history and physical exam. Level I interns take the patient’s pulse and observe the patient’s tongue with instruction by clinic faculty to understand the clinic faculty’s diagnosis and treatment plan. In herbal practicum (40 hours), level I interns will have opportunities to identify herbs, learn how to assemble granule and bulk herb formulas, learn how to fill an herbal prescription, and become familiar with the dispensary operations. It is expected that all level I interns participate in keeping treatment rooms clean and stocked.

LEARNING OBJECTIVES
At the end of this level, students will be able to:
- Acquire a basic understanding of how to perform patient interview and diagnostic procedure with professionalism by observing supervisor’s practice
- Obtain knowledge regarding techniques of Acupuncture treatment and other modalities by observing supervisor’s practice
- Obtain knowledge in Herbal prescription with appropriate process of herbal dispensary by observing supervisor’s practice
- Acquire proper patient management skills such as creating comfortable atmosphere for the patient with bedside manners and befitting attitude by observing supervisor’s practice
- Understand various treatment methodologies in assessing required treatment course and adjusting treatments for return patients by observing supervisor’s practice
- Describe and demonstrate beginning level of skills in performing a physical examination, Tongue diagnosis and pulse diagnosis
• Understand basic diagnosis and treatment plan
• Demonstrate knowledge of OM herbs, by category, properties, functions, indications and contraindications.
• Locate commonly used acupuncture points
• Learn and be knowledgeable about clinic rules and regulations including CNT, HIPAA, OSHA protocols
• Learn and be knowledgeable about Emergency Procedures and CPR protocols

CORRELATION OF THE COURSE TO THE MSOM EDUCATIONAL OBJECTIVES
(X) Demonstrate an understanding of the theoretical and historical contexts of Oriental Medicine
(X) Apply this understanding to accurately diagnose patients
( ) Utilize bio-medical diagnostic methods and refer to other practitioners as appropriate
( ) Competently plan, perform, assess and adjust acupuncture treatments for common conditions and patterns
( ) Competently prescribe and modify herbal formulas for common conditions and patterns
( ) Embody and advise on healthy lifestyle choices
( ) Identify, define and model best practices for professional success

TEACHING METHODS

<table>
<thead>
<tr>
<th>Lecture</th>
<th>In-class discussion</th>
<th>Hands-on practical training</th>
<th>Demonstration</th>
<th>Audio and/or visual tutorial segments</th>
<th>Small group instruction</th>
<th>Off-campus field trips</th>
<th>Off-campus speakers/consultants</th>
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<tbody>
<tr>
<td>X</td>
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Other (explain): ________________________________

INSTRUCTIONAL MATERIALS

Chinese Herbal Medicine Materia Medica  
Chinese Herbal Medicine Formulas & Strategies  
Clean Needle Technique manual of acupuncturists 7th edition

COURSE REQUIREMENTS

<table>
<thead>
<tr>
<th>Course Requirement Clarification</th>
<th>Pass / Fail</th>
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<tbody>
<tr>
<td>Regular Attendance</td>
<td>80 Hours Observation Theater</td>
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<td></td>
<td>80 Hours Observation Rounds</td>
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<tr>
<td></td>
<td>40 Hours Herbal Practicum</td>
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<tr>
<td>Attendance of OSHA/HIPPA Workshop</td>
<td>1 hour lecture</td>
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Attendance of Documentation Workshop | 1 hour lecture  
---|---  
Case study | 1 case  
Successful pass of Intern Evaluation | above 70% score  

**GRADING POLICY & EVALUATION**

a. Completion of Course Requirements, as mentioned above in #12. (All quantitative & qualitative Requirements as mentioned in the Clinic Manual)
b. Grading Scale:

   - "P" Passing grade:
     - (a) Complete all the qualitative and quantitative clinic requirements for the quarter.
     - (b) Successfully pass all phase examinations.
     - (c) Complete all clinic hours for which the intern has registered.

   - "I" or Incomplete grade:
     - (a) Do not complete all the qualitative and quantitative clinic requirements for the quarter due to legitimate emergency/situation.
     - (b) Do not successfully pass all phase examinations.
     - (c) Do not complete clinic hours for which the intern has registered.

   - "F" or Failure grade:
     - (a) Do not complete all the qualitative and quantitative clinic requirements by the end of the quarter break.
     - (b) Failed any phase exam more than three (3) times during the quarter.
     - (c) Violated the Division of Clinics Rules and Regulations, especially patient health and safety.

   - "W" or Withdraw grade:
     - (a) Missed 30% or more of registered clinic hours.
     - (b) Submitted a WITHDRAWAL REQUEST for special circumstances by the 6th week of the quarter.

**ATTENDANCE POLICY**

University policy requires that attendance is factored in as at least 10% of a student’s final grade. Students with more than 2 unexcused absences will be considered to automatically fail a course, and 3 marks of tardiness will be counted as 1 absence.

*Please reference the MSOM Catalog for more information regarding this policy.*

**ACADEMIC DISHONESTY**

Academic dishonesty includes providing or receiving answers from other students during or after an examination, plagiarism, knowing use of illegally copied educational material in any format, using informational aids such as "crib sheets" or other types of notes during an examination (if not allowed), or anything else that might reasonably be construed as cheating. Students who are found to be academically dishonest will automatically receive an "F" in that course and are subject to dismissal or suspension for 1 quarter, and may be placed on administrative probation.
STUDENTS WITH DISABILITIES
Dongguk University Los Angeles is committed to providing support services to achieve equal access to the education experience. The Student Services Coordinator is available to aid with students who exhibit significant difficulties due to a disability. DULA will support students to understand his/her limited abilities and compensate for them with ADA accommodations and alternative resources as well. Registration for assistance from the Student Services Coordinator is on a voluntary, self-identifying basis. However, services are only available after a student has registered and presents current documentation of the disability from an appropriate specialist or physician. All information and documentation are confidential.

*Please refer to the MSOM Catalog for more information regarding this policy and procedure.*

SPECIAL NOTES